**2020 Midwest Handmade SD Artisan Fair Application**

**June 6th-7th 2020**

**Move in evening June 5th**

**Sioux Falls Convention Center**

1201 N. West Avenue Sioux Falls, SD 57104

**Saturday** Set up 7am-10am **Sell 10am-4pm**

**Sunday** Restock9-10am **Sell 10am-4pm** Take Down4pm-7pm

**Business Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I sell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Owner Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Social medias or website?**

**If you sell online would you like a free feature on our FB page? Yes/No (We will contact you for more information and scheduling.)**

**South Dakota State Sales Tax Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**If you are not from South Dakota, you will still need to remit sales tax to SD, they will send us a form for each of you that do not have a SD # that you must remit after the event, and pay the applicable state sales tax. This will be sent in your vendor packet before the show. (As organizers we will also be paying sales tax for the amounts you pay us, and we must submit a list of vendors to the DOR for SD before the event)**

**Booth Size (circle one) 10x10 $175 or 10x20 $340**

**I need Electric Add $25 per 1 plug in. Yes/No Circle One**

**Placement Requests:**

**Vendor Referral:**

**Participating Maker with the most referrals of other vendors who participate will receive $25 cash.**

**How did you hear about this event?**

**By filling out and submitting this Application I agree to:**

**Follow all Sioux Falls Convention Center Rules and Regulations and to pay for any damages you create: http://www.siouxfallscc.com/media/3442/2019-sfcc-exhibitor-packet.pdf**

**All Vendors must set up own booth, with tables covered to the floor.**

**I agree that I will not take down my booth before the end of the show, or I will not be allowed back for subsequent shows.**

**Free Wifi will be provided.**

**This event is handmade only- if you are found to be selling items that are not handmade by you, you will immediately be asked to leave. You will not be refunded.**

**No E-cigs or tobacco products. No hanging or taping anything from walls. NO duct tape or packaging tape, stickers or vinyl decals can be adhered to any place. Stickers and vinyl decals are not allowed to be sold unless already on the product. No open flame, glitter or confetti, or helium balloons may be used for decoration. No outside food or beverage.**

 **You must follow all convention center rules and will be held responsible for any damage you’ve caused.**

**No parking or unloading in the fire lane- you may be towed or ticketed.**

**You must bring your own tables, chairs, table covers are a must, methods for taking payment, etc.**

**VENDOR FOOD SALES OR SAMPLING Events are permitted to allow vendors that sell food products as  long as they are not sold as a concession item. Food items for sale must be prepackaged and intended for consumption at a later time.**

**Vendors at events are permitted to provide samples of foods for sale provided they are in compliance with food sampling guidelines.  No more than 4 oz nonalcoholic liquid or 1 oz bite sized food per sample.**

**No deep fryers are allowed inside any of the buildings. Frying, grilling, or cooking with open flame is**

**not permitted inside the building.**

**Spaces are non-refundable- you may however try to find another artisan to fill your space but they must be approved by Midwest Handmade staff first. Sometimes in the more saturated categories we have a wait list already. In the event of cancellation/postponement due to events out of our control such as Covid 19- Our event will be rescheduled- and your application and payment will be rolled to the new date.**

**We reserve the right to refuse business to any person at any time for any reason.**

**I’m aware that Midwest Handmade may use a gift certificate as a promotion to entice shoppers to share the event- and if the certificate is used in my shop, Midwest Handmade will pay me the certificate dollar amount in cash as soon as possible after I receive it that day. It is only to be used at the show. (please flag a MH staff member)**

**I want to pay in full\_\_\_\_\_\_**

**I need to make payments\_\_\_\_\_\_\_**

**Signature and Date:**

**Payment and applications can be mailed to:**

Christy Arneson

545 Highland St W Annandale, MN 55302

(Checks can be made out to Christy Arneson)

Applications can also be sent via email.

**If you want to pay by credit card please do not send a check- we will send you a Square invoice to your provided email upon approval, you can then pay online with a credit or debit card.**

**Please email a picture that best shows your work, and a photo of your booth for advertising/jury purposes to:**

MidwestHandmade@yahoo.com

**Please join our merchant group on Facebook:**

https://www.facebook.com/groups/364241194076863/

This group would be a good resource for any vendors who want to split the cost of a hotel room with another vendor along with answering questions and getting to provide input on what you like in a good show.

**We will have staff throughout the event that can watch your booth while you go to the bathroom, or grab something from the concession stand for lunch, etc.**

**Self-promoting this show in the best interest for everyone. It takes a village. Please share the event page on Facebook, and tell your friends. However, we will be heavily advertising as well via print, social media, radio, etc**

**If you have any questions at any time, please don’t hesitate to ask. We want to help! Vendor packets will go out in May.**

**HOLD HARMLESS AGREEMENT**

**All vendors are required to sign and return this Hold Harmless Agreement with their Vendor Application.**

**By acceptance of this agreement, the exhibitor waives all claims against the Sioux Falls Convention Center and Midwest Handmade for any and all liability for any damage, injury, theft, or loss incurred before, during, or as a result of the Midwest Handmade Maker’s Fair. The exhibitor will indemnify and hold harmless Sioux Falls Convention Center and Midwest Handmade from any and all claims, actions, or judgments arising from and related to the exhibitor’s participation in the Midwest Handmade Maker’s Fair, including the acts of the exhibitor’s employees and helpers. I understand that I am responsible for collecting all SD state sales tax as applicable to the state of SD.**

**Sign\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Print Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date:**